

Boise Research Center Owners Association  
Architectural Request Form.

**Return completed ACC Request Form either by Mail, or E-mail**  
DS Property Management, 12505 w Chinden Blvd. Ste. N, Boise, ID 83713  
**Email:** [dsteam@dspropertymgmt.com](mailto:dsteam@dspropertymgmt.com)

**I. BUILDING OWNER TO PLEASE COMPLETE:**

Owner Name or Firm: \_\_\_\_\_  
Address: \_\_\_\_\_ Contact Phone #: \_\_\_\_\_  
Email: \_\_\_\_\_ **Or Project Manager:** \_\_\_\_\_

**Description of Planned Project:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REQUIRED FOR PROCESSING:**

- New Construction project:** Provide drawings complete with dimensional details, including plot showing placement of the improvements and all proposed out buildings for the lot.
- Re-Roofing:** Please provide style, manufacture, and samples of the roofing materials. [Digital if possible]
- Re-Painting:** Please enclose two (2) sets of chip samples, Trim & Body. Digital Renderings if possible.
- Fencing.** New or additional. Provide material and finished height to top rail.
- Trees:** New plantings or removal
- Other:** Please describe above.

Owners are advised to become familiar with the City and County requirements where it applies to **fencing, Landscaping, utility easements and setbacks**. Please make sure to review the City of Boise Building Department at [www.cityofboise.org](http://www.cityofboise.org) [Not a hyperlink]

**II. ACC COMPLETE:**

**Review by ACC: Action decided:** (please include CC&R sections when necessary)

Approved.  
 Approved, with the following conditions: \_\_\_\_\_  
\_\_\_\_\_

NOT Approved, for the following reason: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Authorized Signature: \_\_\_\_\_